



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
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OFFICE OF
SOLID WASTE AND EMERGENCY RESPONSE
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MEMORANDUM

SUBJECT: Sitewide Ready-for-Reuse Measure

FROM: *for* Michael B. Cook, Director *Michael B. Cook*
Office of Superfund Remediation and Technology Innovation

James E. Woolford, Director *James E. Woolford*
Federal Facilities Restoration and Reuse Office

TO: Superfund National Policy Managers, Regions I - X

This memorandum transmits Superfund guidance implementing a new Superfund Sitewide Ready-for-Reuse measure. The guidance explains the new measure and the process that will take place to set strategic performance targets based on sound methodology and reliable information. The final guidance on the Superfund Sitewide Ready-for-Reuse measure reflects comments from nine of ten Regions as well as OGC, OSRE, OSWER, FFRRO, LRO, and ASTSWMO.

The development of EPA's FY 2006-FY 2011 Strategic Plan is well underway. The Strategic Plan's Draft Architecture, which includes each program's GPRA measures and targets, has been made available for public comment. The Agency is now in the process of developing the Means and Strategies section of the Plan. Deadlines for a variety of Strategic Plan activities have been set by OCFO and OMB. In addition, there are other deadlines relating to the development of the FY 2007 and FY 2008 budgets. While the Strategic Plan and budget activities are separate, they are interrelated and affect the timeframe under which we must implement the new measure and associated targets.

There are two primary tasks that the Superfund program must undertake to meet the budget and Strategic Plan deadlines. First, Regions are expected to use this guidance for the new Sitewide Ready-for-Reuse measure to begin to identify the current baseline universe of sites that meet the criteria for Sitewide Ready-for-Reuse. Second, Headquarters, in concert with the regions, is expected to develop annual outyear targets for the measure, including a cumulative overall target through 2011. The tasks and deadlines outlined in the remainder of this memorandum are based on working



backwards from an August 11, 2006 deadline (Attachment C) related to the Strategic Plan.

Final guidance for the Sitewide Ready-for-Reuse measure is attached (see Attachment A). The Superfund Sitewide Ready-for-Reuse measure definition is:

The number of final and deleted construction complete National Priorities List (NPL) sites where for the entire site: 1) all cleanup goals in the Record(s) of Decision or other remedy decision document(s) have been achieved for media that may affect current and reasonably anticipated future land uses of the site, so that there are no unacceptable risks; and 2) all institutional or other controls required in the Record(s) of Decision or other remedy decision document(s) have been put in place.

Implementation

Setting the Baseline for Sitewide Ready-for-Reuse Measure

A key component of the Strategic Plan is the strategic target for our performance measures. In order to develop realistic, attainable, yet aggressive targets, we must understand the current Sitewide Ready-for-Reuse status of our construction complete NPL sites. This becomes the starting point or 'base' for our future accomplishments and provides needed information to complete the performance measure language required in the Strategic Plan. In other words, we must know how many construction complete sites are currently Sitewide Ready-for-Reuse in order to determine how much progress we will make in the future. Attachment B contains the list of NPL sites that currently are construction complete. This list should be used as a starting point for your analysis.

Regions are expected to use the attached final guidance to make Sitewide Ready-for-Reuse determinations. Regions are requested identify which sites meet the definition for the Sitewide Ready-for-Reuse measure by June 26. A Sitewide Ready-for-Reuse Checklist for each qualifying site must be submitted to headquarters for review and comment. Headquarters will compile a final list of the qualifying sites prior to setting national and regional targets.

For questions regarding this activity, contact Melissa Friedland, OSRTI lead staff, at (703) 603-8864 (friedland.melissa@epa.gov) or Aimee Storm, FFRRO lead staff, at (703) 603-0055 (storm.aimee@epa.gov).

Setting Targets for the Sitewide Ready-for-Reuse Measure

Once the universe of sites that are currently Sitewide Ready-for-Reuse is known, the task of developing annual and long-term national and regional targets can start. Regions should focus their efforts on those sites that will be construction complete, have

ICs in place and have current human exposure under control. The timeline for this task is based on July 10, the date when Regions must enter their FY2007 annual commitments into the Agency COMMITS System (ACS).

Regions are requested to submit their preliminary annual targets for FY2006 – FY 2011 to OSRTI and FFRRO (for Federal facilities) by July 3. Subsequently, OSRTI and FFRRO will develop a national target based on the submissions by the Regions. We anticipate discussions will be needed to finalize both annual and out-year targets. The out-year target discussion can continue through August 1, while the Regional annual targets for FY 2007 must be entered into ACS by July 10.

For questions regarding this activity, contact Melissa Friedland, OSRTI lead staff, (703) 603-8864 (friedland.melissa@epa.gov), or Aimee Storm, FFRRO lead staff, (703) 603-0055 (storm.aimee@epa.gov) or Janet Weiner, OSRTI Strategic Plan/GPRA measures lead staff, (703) 603-8717 (weiner.janet@epa.gov).

Conclusion

Thank you for your support and assistance in completing the tasks outlined above. We realize that these are very short timeframes. If you have additional questions, please contact Elizabeth Southerland, OSRTI, at (703) 603-8855 or Richard Jeng, FFRRO, at (703) 603-0049.

Attachments:

Final Sitewide Ready-for-Reuse Measure Guidance (Attachment A)
List of Construction Complete NPL sites (Attachment B)
Timeline of Tasks (Attachment C)

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